



SSAA Para COVID-19 Re-Opening Procedure Stage 3

SSAA Para Range Operating Manual Section 7.6.1



Table of Contents

| | | |
|-------|---------------------------------------------------|---|
| 7.6 | Purpose of the Procedure | 3 |
| 7.7 | Who this Procedure Applies to:..... | 3 |
| 7.8 | Range Access and Usage | 4 |
| 7.8.1 | Range Access Limitations | 4 |
| 7.8.2 | Range Usage (outside of programmed matches) | 6 |
| 7.8.1 | Range Usage (programmed matches)..... | 8 |
| 7.8.2 | Range Usage (security training) | 8 |
| 7.8.3 | Around the Range | 8 |



7.6 Purpose of the Procedure

The purpose of this procedure is to provide guidance to use SSAA Para facilities under social distancing to manage COVID-19 risk.

This procedure has been endorsed by SSAA Para Branch and has been incorporated to align to our Bylaws. The procedure commences with effect on **the 29th of July in line with stage 3 reopening**. The procedure will operate until replaced due to government guidance.

The current procedure and its attachments can be obtained from our website at: www.ssaapara.org.au or through the secretary upon request.

This procedure is supported by the SSAA Para Constitution, SSAA Para Range Rules and other adopted policies.

7.7 Who this Procedure Applies to:

This procedure applies to the following organisations and individuals:

- Persons appointed or sitting on the council, committees and sub committees of SSAA Para;
- All classifications of SSAA Para Membership;
- Employees, officials and volunteers appointed or elected by SSAA Para;
- Support personnel (e.g: managers, physiotherapists, psychologists, masseurs, sport trainers);
- Coaches (including assistant coaches) who:
 - *are appointed and/or employed by SSAA Para , sections, or members (whether paid or unpaid); or*
 - *have an agreement (whether or not in writing) with SSAA Para , sections or private members;*
- Shooters (including visitors) who enter or participate in any activity or event (including general sighting in, training camps and training sessions) which are held or sanctioned at and or by SSAA Para , sections or members; and
- Parents, guardians, spectators and sponsors to the full extent that is possible.



General Guidance

Given the age demographic of our membership, it is strongly recommended that everyone attending Para, have the Covid Safe app on their phone. However, the range sign in book is still compulsory under the firearms act.

If you are unwell and have cold or flu like symptoms we ask to stay home and cancel any bookings.

7.8 Range Access and Usage

7.8.1 Range Access Limitations

The capacity of each range is based on covered range areas where people would congregate to shoot or be protected from the weather on outdoor ranges.

- **Field of play areas can have a maximum of 1 person per 2 square meters. All firing points can be used.**
- **Other areas outside of field of play can have a maximum of 1 person per 2 square meters and require to keep at 1.5m spacing.**

Stage 3: Total venue capacity is capped at 1000

| Range | Capacity |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Main Range Zone (includes firing line, back shed and section room) | <ol style="list-style-type: none">1. When the Benchrest firing line is in use (field of play) the shed capacity is 302. When the forward firing line is in use (field of play) the shed capacity is 65 <p>Areas outside of field of play (1.5m spacing applies)</p> <ol style="list-style-type: none">3. Section Rooms -<ul style="list-style-type: none">• 24 people within the field rifle shed,• 13 people within the Benchrest room,• 21 with the rear shelter/entrance |
| 50m Range at 50m Line Zone (includes 50m shed and rear grassed area) | <ol style="list-style-type: none">1. When using the 50m firing points (field of play) the shed capacity is 92. When using the 25m firing points (field of play) the area can hold 112, of which 21 can be under the 50m cover (1.5m spacing applies) |
| 25m Range 1 | <ol style="list-style-type: none">1. When using the 25m firing points (field of play) |



| | |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | the shed capacity is 21 |
| 25m Range 2 | 1. When using the 25m firing points (field of play) the shed capacity is 24 |
| 25m Range 3 Shooting Range | 1. When using the 25m firing points (field of play) the shed capacity is 9 Areas outside of field of play (1.5m spacing applies) 2. ISU Office capacity is 17 . 1.5m spacing applies 3. 25m Collectors club area is 44 . 1.5m spacing applies |
| Practical / Single Action | 1. When using the IPSC/single action range firing points (field of play) the capacity is 125 Areas outside of field of play (1.5m spacing applies) 2. Office capacity is 8 . 1.5m spacing applies 3. Shelter area is 15 . 1.5m spacing applies |
| Air Range Section Shoots | 1. When using the 10m firing points (field of play) the building capacity is 21 Areas outside of field of play (1.5m spacing applies) 2. Canteen capacity is 30 . 1.5m spacing applies |
| Silhouette Range | 1. When using the 10m firing points (field of play) the building capacity is 46 |
| Field Target Range | Maximum 20 people within field target range area. Of which, 5 shooters and 1 RO on firing line area. |
| Field Shotgun Zone | 1. When using the range (field of play) the area capacity is 60 Areas outside of field of play (1.5m spacing applies) 2. Shotgun shelter capacity is 16 . 1.5m spacing applies |



7.8.2 Range Usage (outside of programmed matches)

To ensure access is fair for our 700 members we will be allocating range times for general sighting in.

Members, people with membership applications pending and **visitors** can ring up the canteen and book a range bench in when no club competitions are on. There will be two booking periods - **Morning** 10:00am until 12:30pm. **Afternoon**- 1:00pm until 3:30pm.

There is no longer a limit to bookings.

All firing points can now be used (benches 1 to 20)

Bench 10 on the main range is reserved for accredited Range Officers

Refer to Appendix A for booking sheets example.

| | |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Main Range | <p>Mondays 30 minute details – unless agreed otherwise 10am – 12:30pm (all benches) 30min break to pack up – clean up range and change over Shooters to wipe down benches / stapler /range safe tags /pack up targets. Cleaning equipment will be available 1:00pm – 3:30pm (all benches)</p> <p>Tuesdays 30 minute details – unless agreed otherwise 10am – 12:30pm (all benches) 30min break to pack up – clean up range and change over Shooters to wipe down benches / stapler /range safe tags /pack up targets. Cleaning equipment will be available 1:00pm – 3:30pm (all benches)</p> <p>Wednesday 30 minute details – unless agreed otherwise 10am – 12:30pm (all benches) 30min break to pack up – clean up range and change over Shooters to wipe down benches / stapler /range safe tags /pack up targets. Cleaning equipment will be available 1:00pm – 3:30pm (all benches)</p> <p>Thursdays 10:00am – 1:30pm club matches (as per program) Range Pack up and change over</p> |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



| | |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>Wipe down benches / stapler /range safe tags /pack up targets 30 minute details – unless agreed otherwise 1:00pm – 3:30pm (all benches)– Up to 200m Only</p> <p>Fridays 30 minute details – unless agreed otherwise 10am – 12:30pm (all benches) 30min break to pack up – clean up range and change over Shooters to wipe down benches / stapler /range safe tags /pack up targets. Cleaning equipment will be available 1:00pm – 3:30pm (all benches)</p> <p>Saturdays Subject to range availability for matches. Please ring on the day to book in.</p> <p>Sundays Subject to range availability for matches Please ring on the day to book in.</p> |
| 50m Range | <p>Access to 50m has been reset. Please speak to your section captain to re-obtain approval on membership cards</p> |
| 25m Range 1 | General practice available outside of match times, subject to access on membership card and limited to range capacity. |
| 25m Range 2 | General practice available outside of match times, subject to access on membership card and limited to range capacity. |
| 25m Range 3 | General practice available outside of match times, subject to access on membership card and limited to range capacity. |
| Practical / Single Action | General practice available outside of match times, subject to access on membership card and limited to range capacity. |
| Air Rifle | General practice available outside of match times, subject to access on membership card and limited to range capacity. |
| Silhouette Range | General practice available outside of match times, subject to access on membership card and limited to range capacity. |
| Field Target Range | General practice available outside of match times, subject to access on membership card and limited to range capacity. |
| Field Shotgun | General practice available outside of match times, subject to access on membership card and limited to range capacity and spotter. |



7.8.1 Range Usage (programmed matches)

Under stage 3, both outdoor and indoor competition can commence, 1.5m spacing does not apply to field of play areas.

Match competitions can recommence for scores.

Section Captains and Match Captains may have to modify their shoot program to allow for reduced numbers on the line, and make sure that they don't encroach on another Section's time. This will include removing your targets etc and wiping down all the benches/silhouettes/range safes and other surfaces that are commonly used.

If range space is available sections may extend morning shoots into the afternoon or start afternoon shoots earlier.

Sections are no longer required to book into the canteen as venue capacity has increased to 1000.

A booking sheet example for sections to use can be found in appendix B

7.8.2 Range Usage (security training)

Security training can recommence on the practical pistol range subject to range availability and adhering to range capacity guidelines to maintain social distancing. Daily range fees still apply.

7.8.3 Around the Range

7.8.1.1 Canteen

The canteen is limited to **30** people (**excluding** canteen staff). Black crosses have been marked outside for members to line up prior to signing in.

Canteen is open for food only (dine-in also available), ammunition purchases and signing in.

7.8.1.2 Congregations

Shooters are asked to leave the range immediately after shooting and cleaning activities are completed. **There will be no BBQs or other social gatherings after the shoot is completed.**



7.8.1.3 Training

Up to **30** people can be accommodated for safety course training within the canteen. Our training instructor will be in contact with registered participants shortly.

First training course is schedule for June. Please refer to the training section of the website for bookings.

7.8.1.4 Toilet Block

Canteen volunteers to regularly check and clean toilet block.

The shower and change rooms remain closed.



Appendix A - Monday / Tuesday / Wednesday / Fridays – Main Range Booking Sheet **Date:**

| Bench | 10:00am – 12:30pm | 1:00pm – 3:30pm |
|---------|-------------------|-----------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 - RO | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |



Appendix A - Thursday – Main Range Booking Sheet

Date:

| Bench | | 1:00pm – 3:30pm |
|---------|--|-----------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 - RO | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |



Appendix B - Match Captains Nomination Booking Sheet

Shoots up to maximum number permissible for range capacity

| | Name |
|-------------------------|------|
| 1 Section/Match Captain | |
| 2 RO | |
| 3 | |
| 4 | |
| 5 | |
| 6 | |
| 7 | |
| 8 | |
| 9 | |
| 10 | |

Some sections may run a morning and afternoon competition to allow enough people to shoot. If so print off another sheet.

Appendix B - Government Re-Opening Road Map

